



**SUID-AFRIKAANSE VERENIGING VIR KULTUURGESKIEDENIS
SOUTH AFRICAN SOCIETY FOR CULTURAL HISTORY**
Posbus/ PO Box 11403 Hatfield 0028

**ACCREDITATION COMMITTEE
AKKREDITASIEKOMITEE**
e-mail: antonv@archaetnos.co.za
APPLICATION FOR ACCREDITATION

SUBMISSION REQUIREMENTS:

Please note that this application for accreditation is in four parts which should all be submitted.

FORM A: GENERAL INFORMATION

A form which identifies basic information regarding who you are and your fields of interest and expertise.

FORM B: LEVEL OF ACCREDITATION

A form that seeks to clarify the level of accreditation for which you are applying.

FORM C: MOTIVATION

A more open-ended form that seeks to clarify your particular experience within the field of Cultural History. This can be replaced by a CV aimed at obtaining accreditation, but it should then be limited to the required information. Please note that general CVs should not be included.

FORM D: DECLARATION AND CODE OF ETHICS

An undertaking that all the documentation submitted is valid and correct and to abide by the provisions and spirit of the South African Society for Cultural History under its Constitution and Code of Ethics as issued and amended from time to time.

FORM E: COMMENTS FROM MEMBERS OF ACCREDITATION COMMITTEE

AANSOEK OM AKKREDITASIE

VEREISTES VIR INHANDIGING:

Neem asseblief kennis dat die aansoek om akkreditasie uit vier gedeeltes, wat almal ingehandig moet word, bestaan.

VORM A: ALGEMENE INLIGTING

Hierdie vorm identifiseer basiese inligting i.v.m. die aansoeker en sy/haar kundigheid- en belangstellingsveld.

VORM B: VLAK VAN AKKREDITASIE

Op hierdie vorm word die vlak van akkreditasie, waarvoor aansoek gedoen word, aangedui.

VORM C: MOTIVERING

Hierdie vorm moet gebruik word om detailinligting i.v.m. u spesifieke ondervinding t.o.v. Kultuurgeskiedenis te verskaf. Die vorm kan met 'n CV vervang word, mits dit beperk is tot die verlangde inligting. Let asseblief daarop dat algemene CV's nie aanvaar sal word nie.

VORM D: VERKLARING EN ETIESE KODE

Hiermee onderteken u 'n onderneming dat alle dokumentasie wat u indien korrek is en om u te verbind tot die bepalinge en gees van die Suid-Afrikaanse Vereniging vir Kultuurgeskiedenis ingevolge die Grondwet en Etiese Kode, soos van tyd tot tyd gewysig.

VORM E: KOMMENTAAR VAN LEDE VAN DIE AKKREDITASIEKOMITEE

FORM B: LEVEL OF ACCREDITATION
VORM B: VLAK VAN AKKREDITASIE

Please indicate the level of accreditation for which you are applying in accordance with the Accreditation Code of the Society. Note that in accordance with the Constitution of the South African Society for Cultural History, you need to be a member of the Society to apply for accreditation.

Dui asseblief die vlak van akkreditasie aan waarvoor u ingevolge die Akkreditasiekode van die Vereniging aansoek doen. Let daarop dat, ingevolge die Grondwet van die Suid-Afrikaanse Vereniging vir Kultuurgeskiedenis, slegs lede om akkreditasie kan aansoek doen.

Category/ Kategorie	Tick/ Merk
Grade/ Graad I	
Grade / Graad II	
Grade/ Graad III	

Please note the following:

1. Overarching requirements

A person applying for accreditation should adhere to the following minimum requirements:

- Must be a paid up member of the SASCH for at least two years
- Must be qualified in Cultural History, History or other related disciplines

2. Categories

There will be three levels of accreditation, i.e. Grade I, II and III. Factors which will be considered will include qualifications, experience and project outputs.

2.1 Grade I

- Doctor's degree (although a doctorate will be a requirement for Grade I, someone with a doctorate will not necessarily obtain Grade I accreditation)
- Proven professional publication record in accredited periodicals, books or chapters in books
- Project outputs as consultant

2.2 Grade II

- Masters degree / Honours
- Publications – not necessarily in accredited periodicals
- Research outputs – successful completion of research projects and or
- Project outputs as consultant

2.3 Grade III

- B-Degree or similar technical qualification / or experience
- Publications – not a requirement
- Research outputs – should have been a member of a research team or have completed individual research
- Must be re-evaluated every four years

Let asseblief op die volgende:

1. Oorkoepelende vereistes

'n Persoon wat aansoek doen om akkreditasie moet aan die volgende minimum vereistes voldoen:

FORM C: MOTIVATION

This form can be replaced by a CV aimed at obtaining accreditation, but it should then be limited to the required information. Please note that general CVs should not be included.

1. QUALIFICATIONS

Please describe:

- 1.1 Degrees and/or diplomas you hold, the academic institution from which the degree/ diploma was awarded and the year of the award.
[Please include copies of the degrees/diplomas awarded.]
- 1.2 Short course(s) you have attended which have relevance to heritage studies, and the academic institution responsible for such course(s).
- 1.3 Whatever further information, justification or personal statement you think may help the Accreditation Committee to assess the heritage content of the academic courses involved.

2. EXPERIENCE

Please describe:

- 2.1 Work experience, giving the years employed, employer, position and responsibilities.
- 2.2 Whatever further justification, personal statement of addition information you think may help the Accreditation Committee to judge the appropriateness of your professional experience to operate as a heritage assessment practitioner, HIAs or Heritage Reviews, and coordinated/managed an interdisciplinary team and integrated the various findings.

3. PUBLICATIONS AND REPORTS

Please provide:

- 3.1 A list of heritage related publications for which you have been responsible.
- 3.2 A list of HIA/Heritage Review brochures/reports which have been submitted to SAHRA in terms of the NHRA.
- 3.3 Any further information, personal statement or additional information you think may help the Committee to judge the contents of reports and publications. Please describe the nature of your input and level of responsibility in each instance.

4. MEMBERSHIP OF, AND/OR POSITION WITHIN, OTHER PROFESSIONAL BODIES OR RELEVANT ORGANIZATIONS

Please provide information on your membership of, and/or position of responsibility within organizations or other bodies involved in heritage related issues.

VORM C: MOTIVERING

Hierdie vorm kan met 'n CV vervang word mits dit beperk is tot die verlangde inligting. Let asseblief daarop dat algemene CV's nie aanvaar sal word nie.

1. KWALIFIKASIES

Gee asb. besonderhede van:

- 1.1 Grade en/ of diplomas deur u verwerf, die akademiese instelling wat dit toegeken het en die jaar van toekenning.
[Sluit asb. kopieë in.]
- 1.2 Kort kursusse wat u bygewoon het en wat toepaslik is t.o.v. erfenisstudies, sowel as die instelling wat dit toegeken het.
- 1.3 Enige addisionele inligting, motivering of persoonlike stelling wat u nodig ag om die Akkreditasiekomitee te help om die erfenisinhoud van die aangeduide akademiese kursusse te beoordeel.

2. ONDERVINDING

Beskryf asb:

- 2.1 Werksondervinding en dui die jaartalle, werkgewer, posisie en verantwoordelikhede aan.

- 2.2 Enige addisionele inligting, motivering of persoonlike stelling wat u nodig ag om die Akkreditasiekomitee te help in die beoordeling van die toepaslikheid van u professionele ondervinding om as erfenispraktisyn te dien, asook EIS of beoordeling van Erfenisstudies en aanduidings van u koördinerings/bestuur van interdisiplinêre spanne en die bevindinge daarvan.

3. **PUBLIKASIES EN VERSLAE**

Verskaf asb.:

- 3.1 'n Lys van erfenisverwante publikasies waarvoor u verantwoordelik was.
3.2 'n Lys van EIS/beoordeling van Erfenisstudies/verslae wat deur u aan die SAEHA voorsien is ooreenkomstig die NEBW.
3.3 Enige addisionele inligting, motivering of persoonlike stelling wat u meen nodig is om die Akkreditasiekomitee te help in die beoordeling van u verslae en publikasies. Beskryf asseblief in alle gevalle die aard van u bydrae en die vlak van u verantwoordelikheid.

4. **LIDMAATSKAP VAN EN/OF POSISIE BEKLEE IN ANDER PROFESSIONELE VERENIGINGS OF TOEPASLIKE ORGANISASIES**

5. Verskaf asseblief inligting i.v.m. u lidmaatskap van en/of posisie beklee in ander professionele verenigings of ander liggame wat by erfenisverwante sake betrokke is.

FORM D: DECLARATION

I _____ (name and surname) hereby:

- Declare that all the documentation submitted by me in this application is valid and correct.
- Undertake to abide by the provisions and spirit of the South African Society for Cultural History under its Constitution and Code of Ethics (attached) as issued and amended from time to time.

Signed: _____

at _____

on _____

VORM D: VERKLARING

Ek, _____ (naam en van), verklaar hiermee:

- Dat alle dokumentasie, wat deur my by hierdie aansoek aangeheg is geldig en korrek is.
- Onderneem om my te verbind tot die bepalinge en gees van die Suid-Afrikaanse Vereniging vir Kultuurgeskiedenis ingevolge die Grondwet en Etiese Kode (aangeheg), soos van tyd tot tyd gewysig.

Onderteken: _____

te _____

op _____

Ethical code for accredited members of the South African Society for Cultural History

1. Members will perform professional projects in accordance with basic conservation and preservation principles as far as possible. This implies that acknowledged principles in research, cultural resource management and sustainability should apply with regards to the subject under scrutiny.
2. Members will give the highest recognition to the cultural and historical integrity of the subject under scrutiny and will strive to maintain this integrity as far as possible.
3. Members will personally be responsible for the credibility of research results and the data which is applied.
4. Members will adhere to the legal prescriptions as is set out in the National Heritage Resources Act (25 of 1999) and regulations issued by the national and relevant provincial and local authorities involved in heritage.
5. Members will cooperate with the authorities and report any threat to the South African cultural heritage to the relevant authority.
6. Members will not become involved in any illegal actions with regards to the South African cultural heritage. This includes illicit trafficking in cultural heritage products.

7. Members must actively discourage the misrepresentation and misinterpretation of their work.
8. Members will contribute to the general education of the community with regards to the conservation of the cultural heritage and provide ethical leadership in this regard. At the same time the values of the community are to be considered in the studying and conservation of the cultural heritage.
9. Members should strive to oppose, as far as possible, projects which could harm the cultural historical integrity of the landscape or to convert them into conservation projects.
10. Members should manage professional activities in an honest way and restrain themselves from committing fraud, being prejudiced or distorting the truth. This includes refraining from accepting tasks which are not within their particular field of expertise. Members who become aware of such unethical conduct should report it, with supporting evidence to the Council of the SASCH. The Council may cancel such transgressor's accreditation.
11. The SASCH is indemnified against any malpractice by accredited members and may not be held responsible for any actions taken by any of its members.

Etiese kode vir geakkrediteerde lede van die Suid-Afrikaanse Vereniging vir Kultuurgeskiedenis

1. Lede sal professionele aktiwiteite so ver as moontlik in ooreenstemming met die basiese beginsels vir bewaring, konservering en preservering beoefen. Dit beteken dat erkende beginsels in navorsing, kultuurhulpbronbestuur en volhoubaarheid ten opsigte van die onderwerp wat ondersoek word, sal geld.
2. Lede sal die hoogste erkenning gee aan die kulturele en historiese integriteit van die onderwerp wat ondersoek word en sal daarna streef om hierdie integriteit so ver as moontlik te handhaaf.
3. Lede sal persoonlik aanspreeklik wees vir die kredietwaardigheid van navorsingsresultate en data waarmee daar gewerk word.
4. Lede sal hulle hou by wetlike voorskrifte soos uiteengesit in die Wet op Nasionale Erfenishulpbronne (25 van 1999) en regulasies uitgereik deur die nasionale en betrokke provinsiale en plaaslike owerhede wat met erfenis gemoeid is.
5. Lede sal met die owerhede saamwerk en enige bedreiging van die Suid-Afrikaanse kultuurerfenis by die betrokke owerheid aanmeld.
6. Lede sal self nie betrokke raak in enige onwettige handeling t.o.v. die Suid-Afrikaanse kultuurerfenis nie. Dit sluit o.a. die onwettige handel in kultuurerfenisprodukte in.
7. Lede moet die wanaanwending en foutiewe interpretering van hulle werk aktief ontmoedig.
8. Lede sal bydra tot die algemene opvoeding van die gemeenskap t.o.v. die bewaring van die kultuurerfenis en etiese leierskap in die verband bied. Terselfdertyd sal die gemeenskap se waardes in ag geneem word in die bestudering en bewaring van die kultuurerfenis.
9. Lede moet hulle, sover dit moontlik is, beywer om projekte wat die kultuurhistoriese integriteit van die landskap skade kan berokken, te opponeer, of om dit te omskep in bewaringsprojekte.
10. Lede moet professionele aktiwiteite op 'n eerlike wyse hanteer en hulle weerhou van bedrog, vooroordele en verdraaiing van die werklikheid. Dit sluit onder meer in om nie take aan te pak wat nie binne die vermoë van die betrokke kultuurhistorikus is nie. Lede wat bewus word van sodanige onetiese optrede deur ander lede moet dit onverwyld en met die nodige bewyse by die Raad van die SAVK aanmeld. Die Raad kan sodanige persone se akkreditasie kanselleer.
11. Die SAVK is gevrywaar van enige wanoptrede van geakkrediteerde lede en sal nie verantwoordelik gehou kan word vir enige optrede van enige van sy geakkrediteerde lede nie.

